

No. B.13027/1/2017-PCCF(G)
GOVERNMENT OF MIZORAM
OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS
MIZORAM ::::: AIZAWL

OFFICE MEMORANDUM

Dated 1st Nov, 2017

Subj. : *Guidelines for Registration of Private Plantation in forest areas.*

Whereas the Principal Chief Conservator of Forests, Mizoram vide Office Memorandum No.B.13027/1/93-PCCF dt 13/6/2005 issued guidelines for registration of tree plantation raised by individual or community or institution or NGO in non-forest areas only.

And whereas due to the peculiar land tenure system in Mizoram, there are many genuinely raised private tree plantations in forest land which have been occupied by the tree planters since decades back and the ownership of such private plantation remains with the tree planters in the form of Passes issued by the Government / Village Council authorities.

And whereas the meeting of Forest Officers held at PCCF Conference Hall on 18/10/2016 was of the opinion to allow registration of genuine private plantation raised in forest land to enable the tree planters reap their toiled labour which was conveyed vide Memo No. F.20012/8/2013-PCCF(G) dt 28/10/2016.

Now, with the approval of the Government conveyed vide letter No. B.11011/75/ 2010-FST dt.23.10.2017, the following guidelines for registration of tree plantation raised by tribal individual or community or institution or NGO in forest areas which he/they occupied prior to 13.12.2005 has been made in the interest of public service as follows –

- 1) A person who intends to get his plantation registered with the Forest Department should submit his application in **Form-I** to the Divisional Forest Officer under whose jurisdiction the plantation is situated accompanied by attested copy of his land Pass and a location map showing the land features.
- 2) The Divisional Forest Officer, after satisfying himself about the genuineness of the application and the land Pass, shall cause for verification of the private plantation to be conducted by the Range Officer or his subordinate field staff. The verifying officer will prepare the verification report in **Form-II** and a location map showing the geo-coordinates, prominent bench marks and land features. The Range Officer, after authenticating the verification report and the location map will then submit the same with his comments to the Divisional Forest Officer.
- 3) The Divisional Forest Officer, after satisfying himself about the genuineness of the private plantation and that the private plantation has been raised in forest land occupied by the applicant prior to 13.12.2005, shall then submit proposal for registration of the private tree plantation to the Conservator of Forests concerned. The proposal for registration should also be accompanied by the application (Form-I), location map of the area, attested copy of the land pass, the verification report (Form-II) and the location map showing a prominent bench mark and other land features prepared by the verifying officer with the help of GPS.

- 4) The Conservator of Forests shall thoroughly and carefully examine the proposal of the Divisional Forest Officer for registration of such tree plantation and will convey his approval or otherwise to the Divisional Forest Officer. It should be ensured that registration of private plantation in forest area is allowed only if the forest area where the tree plantation is raised has been occupied by the applicant prior to 13.12.2005.
- 5) In case the proposal is found to be doubtful or some of the vital information are missing, the Conservator of Forests may instruct either Divisional Forest Officer (Protection) or Working Plan Officer to conduct re-verification of such plantation and to submit reports to him. On receipt of the reports, the Conservator of Forests shall examine the same and issue appropriate instruction to the Divisional Forest Officer concerned.
- 6) The Divisional Forest Officer, on receipt of the approval of Conservator of Forests shall register such plantation and accordingly shall prepare and issue a certificate of such registration in **Form-III** with copy to the concerned Village Council authority, Conservator of Forests concerned and Principal Chief Conservator of Forests.
- 7) The registration certificate shall normally be issued within 45 days of the receipt of the complete application by the Divisional Forest Officer and hence immediate actions are to be taken at every level of the officers to which the application will be routing through.
- 8) It should be borne in mind that in case of violation/non-compliance of the above procedure/guideline resulting in registration of Government plantation in favour of individuals/communities/institutions/NGOs, responsibility will be fixed on the erring officer(s)/individual(s).

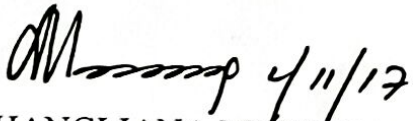
Sd/- LALRAM THANGA
Principal Chief Conservator of Forests

Memo No. B.13027/1/2017-PCCF(G)

: Dated Aizawl, the 1st Nov, 2017.

Copy to:-

1. Under Secretary to the Govt. of Mizoram, Environment, Forest & Climate Change Department.
2. Chief Wildlife Warden, Mizoram.
3. All Addl. Principal Chief Conservator of Forests.
4. All Chief Conservator of Forests.
5. All Conservator of Forests.
6. All Divisional Forest Officers/Deputy Conservator of Forests.


(LALTHANGLIANA MURRAY)
Chief Conservator of Forests (Admn)
Office of the Principal Chief Conservator of Forests
Mizoram : Aizawl

**APPLICATION FOR REGISTRATION OF PRIVATE TREE PLANTATION
IN FOREST AREA**

1. Name of applicant :
(Indicate whether SC/ST/OBC)
2. Father's name :
3. Address :
4. Particulars of land on which private plantation has been raised-
 - a) Location of land :
 - b) Name of village under which located:
 - c) Area (in Ha) :
 - d) Land Pass (LSC/PP/VC Pass) No.:
 - e) Period of validity of Pass :
5. Boundary of the plantation -

North :

East :

South :

West :
6. Particulars of plantation raised:

Year of planting	Species planted	No. of seedlings planted	No. of trees surviving at present	Average girth class
Total				

7. Since when the land was occupied/managed by the applicant :

Documents to be enclosed:

- a) Attested copy of Land Pass (ALSC/P.Patta/VC Pass).
- b) Location map of the plantation showing nearest motorable road footpath, rivers, natural features, etc for easy identification.
- c) No Objection Certificate (NOC) from Village Council concerned.
- d) Any other documents, if any.

I certified that the tree plantation as indicated above is actually raised by me and that the information furnished above are true to the best of my knowledge and belief and I also undertake to abide by the guidelines and instructions for felling and transportation of timber from private tree plantation issued by the Government/Department from time to time.

Date :

Signature of applicant :
Phone Number :

**VERIFICATION REPORT ON APPLICATION FOR REGISTRATION OF
PRIVATE TREE PLANTATION IN FOREST AREA**

1. Name & address of applicant :
(Whether SC/ST/OBC)
2. Father's name :
3. Location and Status of land where the plantation is located-
 - a) Location of tree plantation :
 - b) Name of village (VC ram) under which located:
 - c) Name of forest land (RF) :
 - d) Name of Forest Beat/Range:
4. Whether it is genuinely raised private plantation :
6. Whether it lies close to Govt. plantation, and if so, :
name of Govt plantation with distance
7. Area of tree plantation (ocular estimation) in Ha :
8. Boundary of the private plantation –

North :
East :
South :
West :
9. Geo-coordinates of the plantation at mid-point :
10. Whether location map of private tree plantation :
with prominent bench mark is enclosed
11. Land Pass (LSCAP.Patta/VC Pass) No. :
12. Area of land as per the land Pass :
13. Particulars of tree plantation raised :-

Year of planting	Species planted	No. of seedlings planted	No. of trees surviving at the time of verification	Average girth class of trees
Total				

Certified that I, _____ have personally inspected the above private tree plantation on _____ in presence of the applicant/owner or owner's representative and that the plantation is actually raised by Pi/Pu _____, and is located in forest area occupied by the applicant since _____, and is not of Govt plantation.

Signature of verifying officer:

Name in capital letters :

Designation/Seal :

Countersigned :

Signature :

Name :

Designation/Seal:

OFFICE OF THE DIVISIONAL FOREST OFFICER

FOREST DIVISION : _____ : MIZORAM

Certificate of Registration / Ownership of Trees / Tree Plantation in Forest Area

No. _____

Date : _____

This is to certify that the private tree plantation in forest area, particulars of which are given below, is registered in this office.

1. Name of plantation owner :
2. Father's/Husband's name :
3. Address :
4. Location of private tree plantation :
(with name of village)
5. Area of tree plantation in Ha. :
6. Boundary of plantation – North :
East :
South :
West :
7. Geo-coordinates of the plantation at mid-point:
8. Land Pass (LSC/P.Patta/VC Pass) No. :
10. Particulars of tree plantation raised :-

Year of planting	Species planted	No. of seedlings planted	No. of trees available at the time of verification	Average girth class of trees
Total				

Note: Location map of private tree plantation with prominent bench mark prepared by verifying officer authenticated by Range Officer to be attached.

11. Name & designation of verifying Officer with date of verification :

Office Seal

Divisional Forest Officer

_____ Forest Division

_____ : Mizoram

Copy to:-

1. Principal Chief Conservator of Forests, Mizoram.
2. Conservator of Forests, _____ Circle, _____, Mizoram with reference to his approval letter No. _____.
3. Range Officer, _____ Forest Range, _____.
4. President, Village Council, _____ for information and record.
5. Person concerned.
6. Guard File.